

FACEBOOK SETTINGS

User settings

September 2015

Things to be aware of online

Facebook

1. Think about who you add

It's not all about the numbers of friends. Remember when you accept a friend request you provide your new friend with access to lots of information about you. This includes, posts, photographs, messages and **all** the background information that you write about yourself. You can delete friends at any time, so perhaps it's time to refresh your list and think about who you really want accessing your information.

2. Check your settings

Recently, Facebook changed the default privacy setting to share information publicly. It's worth spending some time to go through your settings and adjust where necessary; you may be sharing more than you intended. You even have the option to add 'limited profiles' for those people that you may not want accessing your personal information. It's up to you how you want to use these settings so it's definitely worth having a look to create a profile that's right for you!

3. Why are you on Facebook?

Ask yourself what you want to achieve with your profile. Is it just to share photos, or keep in touch with people, or even to share links and updates of your activities? Sometimes it's better to cut down what you show on your profile; this includes signing up to applications which also take a lot of your data. You can always add or remove options as you go, so if your needs change, so should your profile.

4. Be smart about your password

Try not to use the same passwords on all of your accounts. It's also important to be mindful of where you are sending your updates and the types of security questions you set.

5. Be aware of where you sign in from

Check that the computer that you sign in from doesn't store your email address and password. It seems simple but often it's easy to accidentally choose it to 'remember you'. Make sure you have the appropriate privacy settings on your browser.

6. Be careful what you say

Make sure that what you say in status updates and comments is something that you would be comfortable seeing on the front page of a newspaper. Once you post it, anyone that sees it can copy and post it elsewhere, or take action based on it. Do you really want everyone to know that you will be all alone at home tonight or away next week?

7. Watch out for Phishing Attacks

Over the past year, there have been many attempts to get users to give up their login and passwords by tricking them with fake emails from Facebook. Never select any email links asking you to click to reset your password. Always go directly to Facebook – if there is a problem, Facebook will notify you on site.

8. Take immediate action

If friends start receiving spam from you or status updates appear that you didn't make, your account may have been compromised. If you think this has happened, immediately change your password. If you can't log in to your account, go to the Help link at the bottom of any Facebook page and click on Security to notify Facebook about your account.

9. Protect your mobile device.

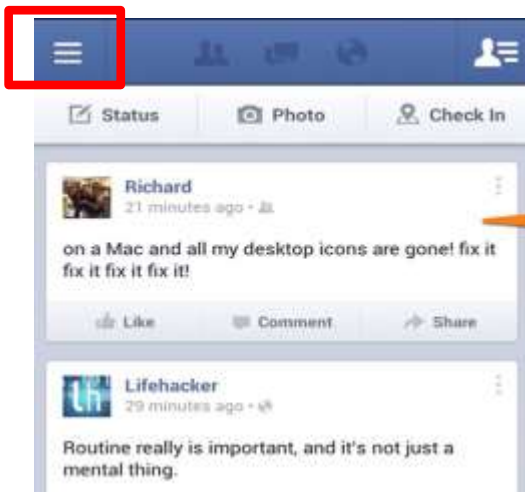
9. Protect your mobile device

Be mindful about who might have access to your mobile phone. Many phones today have apps that connect you into many social networking sites such as Facebook. Therefore, if you use these apps, make sure you log out of them when you are no longer using them.

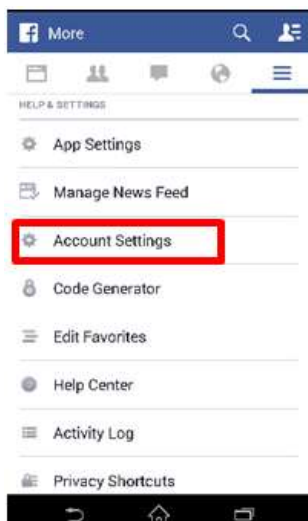
10. Monitor suspicious activity

Watch out for suspicious activity on your Wall, News Feed and Facebook Inbox. Never, ever click on suspicious links. They can often look enticing, e.g. "Hey come look at my charity cycling pictures on my site." Before you click, look closely! Does the site look authentic? If in doubt, don't click on it.

1. Go to your facebook on your device and head to settings



2. Go to 'Account settings' or 'Settings'



3. *General* is all the settings about your account and how to delete it.

Check also to see if your phone number has been added!

On some account this is where to can deactivate your account or download a copy of facebook data.

General Account Settings

Name	
Username	You have not set a username.
Email	
Password	Password never changed.
Networks	No networks.
Language	English (US)
Temperature	Fahrenheit

[Download a copy of your Facebook data](#)

Download Your Information

Get a copy of what you've shared on Facebook.

[Start My Archive](#)

What's included?

- Posts, photos and videos you've shared
- Your messages and chat conversations
- Info from the About section of your profile
- And more

4. **Security** Check your active sessions and switch them off.

This is another area on some devices where on some you can deactivate your account or download a copy of facebook data.

Security Settings

Login Alerts	Get an alert when anyone logs into your account from a new device or browser.
Login Approvals	Use your phone as an extra layer of security to keep other people from logging into your account.
Two-Factor Authentication	Use your Facebook app to get security codes when you need them.
App Passwords	Use special passwords to log into your apps instead of using your Facebook password or Login Approvals codes.
Trusted Contacts	Pick friends you can ask to help you get back into your account if you get locked out.
Your Browsers and Apps	Review which browsers you used so that you often use.
Where You're Logged In	Review and manage where you're currently logged into Facebook.

[Deactivate your account](#)

Where You're Logged In

Current Session

LocationSandhurst, United Kingdom

Device TypeFirefox on Windows 8

End All Activity

If you notice any unfamiliar devices or locations, click 'End Activity' to end the session.

Desktop (2) ▾

Last AccessedFebruary 21 at 11:29pm

LocationSandhurst, United Kingdom

Device TypeFirefox on Windows 8

End Activity

Last AccessedFebruary 19 at 10:14am

LocationSandhurst, United Kingdom

Device TypeFirefox on Windows 8

End Activity

Mobile Browser (1) ▾

Last AccessedFebruary 18 at 9:21pm

LocationSandhurst, United Kingdom

Device TypeUIWebView on iOS 8

End Activity

Facebook for iPad (1) ▾

Last AccessedFebruary 18 at 8:29pm

End Activity

5. Privacy – Check who is seeing your daya

General

Security

Privacy

Timeline and Tagging

Blocking

Notifications

Mobile

Followers

Apps

Ads

Payments

Support Dashboard

Videos

Privacy Settings and Tools

Who can see my stuff?

Who can see your future posts?

Friends

Edit

Review all your posts and things you've logged in

Use Activity Log

Limit the audience for posts you've shared with friends of friends or Public?

Limit Past Posts

Who can contact me?

Who can send you friend requests?

Friends of Friends

Edit

Whose messages don't want filtered into my inbox?

Start Filtering

Edit

Who can look me up?

Who can look you up using the email address you provided?

Friends

Edit

Who can look you up using the phone number you provided?

Friends

Edit

Do you want other search engines to link to your timeline?

No

Edit

6. Apps - Check the info that Applications are sharing about you.

<ul style="list-style-type: none"> General Security Privacy Timeline and Tagging Blocking Notifications Mobile Followers Apps Ads Payments Support Dashboard Videos 	<ul style="list-style-type: none"> Ads Payments Support Dashboard Videos 	<div> Apps, Websites and Plugins <p>Let us use apps, plugins, games and websites on Facebook and elsewhere.</p> <p>Options</p> <p>Edit</p> </div> <div> Always Play Anonymously <p>Let us try out beta games without sharing our Facebook info or letting games post to Facebook for you.</p> <p>On</p> <p>Edit</p> </div> <div> Apps Others Use <p>People who use our info can bring it with them when they use apps. Use this setting to control the categories of information people can bring with them.</p> <p>Edit</p> </div> <div> Old Versions of Facebook for Mobile <p>This setting controls the privacy of things you are using with older mobile apps that do not have the new audience selector, such as old versions of Facebook for Windows.</p> <p>Friends ▾</p> </div>
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Apps Others Use ✕

People on Facebook who can see your info can bring it with them when they use apps. This makes their experience better and more social. Use the settings below to control the categories of information that people can bring with them when they use apps, games and websites.

<input checked="" type="checkbox"/> Bio	<input checked="" type="checkbox"/> My videos
<input checked="" type="checkbox"/> Birthday	<input checked="" type="checkbox"/> My links
<input checked="" type="checkbox"/> Family and relationships	<input checked="" type="checkbox"/> My notes
<input checked="" type="checkbox"/> Interested in	<input checked="" type="checkbox"/> Hometown
<input checked="" type="checkbox"/> Religious and political views	<input checked="" type="checkbox"/> Current city
<input checked="" type="checkbox"/> My website	<input checked="" type="checkbox"/> Education and work
<input checked="" type="checkbox"/> If I'm online	<input checked="" type="checkbox"/> Activities, interests, things I like
<input checked="" type="checkbox"/> My status updates	<input checked="" type="checkbox"/> My app activity
<input checked="" type="checkbox"/> My photos	

If you don't want apps and websites to access other categories of information (like your friend list, gender or info you've made public), you can turn off all Platform apps. But remember, you will not be able to use any games or apps yourself.

Cancel Save

7. **Ads** – Check which companies are being provided with your data. Follow these screen shots.

a)



b)

Facebook Ads			
Ads based on my use of websites and apps	Can you see online interest-based ads from Facebook?	No	Edit
Your status is based on your device settings and any choices you have made with the Digital Advertising Alliance ⓘ			
Ads with my social actions	Who can see your social actions paired with ads?	No one	Edit
Ads based on my preferences	Manage the preferences we use to show you ads.		Edit

c)

Facebook Ads

Ads based on my use of websites and apps	Can you see online interest-based ads from Facebook? Your status is based on your device settings and any choices you have made with the Digital Advertising Alliance. ⓘ	No	Edit
Ads with my social actions	Who can see your social actions paired with ads?	No one	Edit
Ads based on my preferences	Manage the preferences we use to show you ads. We want to show you ads that you'll find relevant. That's why we have ad preferences, a tool that lets you view, add and remove preferences we created for you based on things like your profile information, actions you take on Facebook and websites and apps you use off Facebook. Learn more. For example, if your preferences include "cycling" you might see ads from a local bicycle shop. If you remove all of your preferences you'll still see ads, but they may be less relevant to you.		Close
Visit Ad Preferences			

d)

Your Ad Preferences

We show you ads based on things we think you care about. Your preferences include information from your profile as well as actions you take on and off Facebook. Add or remove preferences to see ads you'll find relevant. [Learn more.](#)

Add a preference

[Browse](#)

e)

Your Ad Preferences

Your ad preferences help Facebook decide which ads to show you. You can edit them to see more relevant ads. [Learn more.](#)

Add Preference

[Browse](#)

► BUSINESS AND INDUSTRY 3

► FITNESS AND WELLNESS 1

► LIFESTYLE AND CULTURE 17

► NEWS AND ENTERTAINMENT 1

► SHOPPING AND FASHION 2

► TECHNOLOGY 3

f)

Your Ad Preferences

We show you ads based on things we think you care about. Your preferences include information from your profile as well as actions you take on and off Facebook. Add or remove preferences to see ads you'll find relevant. [Learn more.](#)

Add a preference		Browse
▶	Food and drink	+
▼	Hobbies and activities	+
▶	Arts and music	+
	Current events	+
▼	Home and garden	+
	Do it yourself (DIY)	+

8) Payments – Mechanism to make payments via Facebook

- General
- Security
- Privacy
- Timeline and Tagging
- Blocking
- Language
- Notifications
- Mobile
- Followers
- Apps
- Ads
- Payments**
- Support Inbox

Payment History

Account Settings

Ads Billing ⓘ

Payment Methods

Add Payment Method

Preferences

Currency

You will be charged in British Pound.

British Pound ▼

Save Changes

[Learn more about Facebook Payments.](#)