

Crawley Ridge Infant School
Crawley Ridge
Camberley
GU15 2AJ



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www.crawleyridge.co.uk

20th April 2020

Executive Headteacher: Mrs S Hope BEd (Hons) NPQH
Co-Heads of School: Mrs E Carmichael DCE and Mrs H Williamson BMus Hons PGCE
Chairman of Governors: Mrs A P Wood EdM

To: Parents and Carers of children offered a September 2020 Reception place

Dear Parents and Carers

Reception Induction Autumn Term 2020

We are delighted that you have been offered a place by the Local Authority for your child to start at Crawley Ridge Infant School, commencing September 2020. We would like to extend a warm welcome to you to our school family. **Please follow the instructions in your offer letter from the Local Authority to formally accept (or decline) your place with the Local Authority.** The Local Authority is holding a waiting list for the September intake and we would greatly appreciate immediate notice if your child's place is not required.

In order that we may start planning to welcome your child in September, **please could you email us by return (no later than Wednesday 29th April)** at school@cri.tamat.org.uk to provide the following six items of information.

1. The email address that you would like us to use to make contact with you until your child starts school in September. (Please note that the school website and the email address that we hold for you provide our main means of communication with you, therefore please keep us updated of any changes to contact details.)
2. Whether you are accepting or declining this offer of a school place (You must also contact the Local Authority by 30th April to accept (or decline) your child's place).
3. The names of all nurseries / pre-school provision attended by your child prior to the school closures on 23rd March.
4. The names of your child's keyworker at each nursery provision.
5. Contact details – a phone number or email address – for your child's nursery provision, which we may use to contact your child's nursery during the period of closure. (These will be the contact details provided to you by your child's nursery to allow you to communicate with them during the closure.)
6. Any special developmental or medical needs that your child may have that you wish to share with us at this stage. (You will have the opportunity to provide this information at a later date should you prefer.)

Once you have confirmed your acceptance of your child's place and provided contact details for their nursery provision our Reception Leader, Mrs Samuels, will start contacting pre-school settings, as we do for all new intakes, to find out where your child is in their learning. We know that our Reception learning plans will need to be adapted this year to recap pre-school learning, so that any learning missed due to the school closures is addressed.

Following your acceptance of your child's place, you will receive a Registration Booklet to complete and return to the School with instructions on how to do this.

Information for the September 2020 Reception intake will be uploaded regularly onto our website from Monday 20th April. Please visit www.crawleyridge.co.uk and click on **Parents/Year Groups/New Intake 2020** to check on 'next steps' and for timelines, reminders and general information about starting school. General Information such as calendar events, holiday, uniform and news will also be available on our website under the respective tabs.

We find ourselves in an unprecedented set of circumstances and anticipate the possible anxiety your family may currently feel about your child's transition into Reception. Consequently we are taking this opportunity to assure you that an induction process of some kind will take place; however, currently you will understand that we cannot be specific about how and when. Schools are working within a constantly changing environment, with different versions of guidance coming from the Department for Education (DfE) on a daily basis. We therefore ask for your patience whilst we put together plans which are practical, flexible and above-all mutually beneficial in supporting the best possible start to your child's school life.

As tempting as it might be to ring our school office with a list of questions, we ask that you please wait until you hear from us instead. We promise we will be in touch to share our plans for induction once we are clearer about the way forward nationally. Should you have any pressing questions, please email us at school@cri.tamat.org.uk

We fully understand how worrying this might feel, but the most important thing is that you and your child are well and happy, we will be ready to resume learning quickly and positively when this is all over. Please be assured that we are committed to working through this challenging time together.

We would usually have meetings with you to share information and hear from you, but there will be other ways that we can do this so that we make sure we all receive the information we need.

Every single child in the country who will start Reception in the autumn term will be in the same position as yours. Our promise to you is that we will continue to work in partnership, wherever possible, to ensure your child's start to school is both as exciting and positive as we can collectively make it.

Yours sincerely

Susan Hope
Executive Headteacher