



Adverse Weather Policy

This policy was approved and adopted by
the Headteacher
in Autumn 2025

It will be reviewed in Autumn 2027



RATIONALE

It is the policy of the school to make every effort to remain open whenever possible. The decision to close the school either before or during the school day will be made by the Headteacher. The school will only be closed due to adverse weather if one or more of the following conditions apply:

- Insufficient staff are available to keep the school running safely.
- Conditions on site are dangerous
- Temperatures in the school building cannot provide reasonable comfort
- Conditions are considered to be or are anticipated to later become too hazardous for staff to travel

PRINCIPLES & PROCEDURES.

The following procedures will take place if the school is to close.

1. The Headteacher will make the decision and inform the Chair of Governors.
2. The closure will be posted on the Crawley Ridge Infant School website, Facebook page, Twitter/X page and on parents WhatsApp groups.
3. Surrey County Council will be advised.
4. Parents who have registered with the electronic mail scheme (Parentmail) will be alerted to the closure.

The school will make all practicable efforts to keep parents and staff informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents. However, parents and staff are expected to check the website and make themselves aware when it is clear that a closure is a possibility.

Registration and Late arrivals

The school appreciates that during bad weather children may arrive later than normal and that there will be isolated instances where families are cut off, even where the clear majority of children can get into school. In such instances parents should inform the school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence to the Local Authority. (Parents may send a note to school when the child returns confirming reason for absence).